



PHONE : 2287-5509 / 2283-5797  
**RANI BIRLA GIRLS' COLLEGE**  
38, SHAKESPEARE SARANI  
KOLKATA-700 017

No. .... 157/SS/NAAC/IQAC/11-12

To  
The Director,  
National Assessment and Accreditation Council (NAAC)  
Nagarbhavi,  
Bangalore - 560072

Date : 30.09.2011

Re : Submission of Annual Quality Assurance Report, 2010-11 of the IQAC.

Dear Sir,

We are sending herewith the Annual Quality Assurance Report (AQAR), 2010-11 of the IQAC of our college. The college has been awarded NAAC accreditation with Grade-B w.e.f. June, 2009. The AQAR 2009-10 of the college was submitted to the NAAC on 12.10.2010.

With regards,

Yours sincerely,

(SUNETRA SINHA)

**Principal**  
**RANI BIRLA GIRLS' COLLEGE**  
38, Shakespeare Sarani  
KOLKATA-700017

FINAL  
DRAFT

**The Annual Quality Assurance Report (AQAR) of the IQAC**

Name of the Institution	:	Rani Birla Girls' College
Name of the Head of the Institution	:	Dr. Sunetra Sinha
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Residence	:	(033) 2358-4048
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Name of the IQAC Co-ordinator	:	Dr. Sonali Banerjee (Jash)
Phone No.		
Office	:	(033) 22875509
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**Year of Report : 2010-11 (July 2010-June 2011)**

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**Part A :**

The plan of action chalked out by the IQAC at the beginning of the year 2010-11 has been mostly implemented during the year. The outcome of the plan given in Part C of AQAR 2009-10 has been as follows.

1. Encouragement to faculty for undertaking research work and faculty upgradation programmes in line with the NAAC Peer Team Report, 2009, has had the following outcome during 2010-11 :

(Ms. Samaripita Ghosh Ray, Dept. of Sociology)

- One full time teacher has been awarded Teacher Fellowship under the Faculty Development Programme of the U.G.C. and has been released by the college for the same w.e.f. 29.03.2011 for two years.
- One full time teacher (Ms. Debarati Banerjee, Dept. of History) has registered for Ph.D. under Jadavpur University w.e.f. 18.06.2010.
- One part-time teacher (Ms. Neelufar Khan, Dept. of Philosophy) is pursuing M.Phil under Calcutta University.
- The Librarian (Ms. Sanjukta Majumdar) has also registered for Ph.D. under Calcutta University w.e.f. 18.05.2011.

2. Strengthening of ICT infrastructure –

Computers have been provided to the departments of Education, English, History, Political Science, Sociology, Hindi and Bengali by utilizing the funds received from the U.G.C. under “Additional Assistance to Colleges” scheme. A Computer-cum-Projector, KYAN, has also been procured with U.G.C. funds during the year for use as an e-learning device in the classrooms.

3. The work of automation of library services has made considerable progress, though it could not be completed during the year 2010-11. The number of books for which data entry in SOUL automation software has been completed during 2010-11 is about 5500 out of a total number of 13,500/- books (approx.) in the college library till date.
4. Efforts made to provide placement services to students have been fruitful during 2010-11. The details are given in serial nos. 36 and 37 of Part B of this Report.
5. The NSS unit of the college has served the less privileged neighbourhood community during the year 2010-11 in various ways. The details are given in serial no. 18 of Part B of this Report.
6. The Gender Sensitization and Awareness Against Sexual Harassment Cell of the college has organized a play (“Antaryatra”) by renowned theatre personality, Ms. Usha Ganguly in December, 2010 for creating awareness among students for “Save The Girl Child” programme. A group of students themselves staged a play on 28<sup>th</sup> January, 2011 to spread the message of “Save The Girl Child” among all students of the college. Karate training for self-defense was also organized by the

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Gender Cell. Interested students (15 nos.) received Karate training during November, 2010 to March, 2011 from Ms. Shruti Roy Chowdhury, a Karate Black Belt who also happens to be an ex-student of the college.

7. Development programmes for teaching and non-teaching staff could not be organized during 2010-11.

## Part B:

1. Activities reflecting the goals and objectives of the institution :

The college strives to achieve excellence as an 'ideal' educational institution promoting all round development of the students who come from various sections of the society. The faculty motivates students to achieve distinction in academics by holding regular classes, tutorials, remedial classes and also by completion of the prescribed undergraduate syllabus in various courses well before the students appear at university examinations.

Students are encouraged to participate in various co-curricular and extra-curricular activities within the college as well as in other institutions. They are also made aware of their social duties and responsibilities by organizing various outreach programmes through the NSS unit and the Social Service sub-committee of the college. The college has made efforts to provide career guidance and placement services to the interested students. The details of all activities are given in <sup>relevant serial nos. in this</sup> Part B of AQAR.

2. New academic programmes initiated (UG and PG):

No new academic programme could be initiated during 2010-11. However, the Governing Body in its meeting dated 7<sup>th</sup> May, 2011 has resolved to introduce three year Honours Course in Hindi w.e.f. 2012-13 session. Accordingly the affiliating university is being approached for approval for the said course.

3. Innovations in curricular design and transaction ;

The College does not have freedom to introduce innovations in the undergraduate curricula prescribed by the affiliating Calcutta University. The faculty, however, introduce innovations in the transaction of their respective curriculum in accordance with the aptitudes and needs of their students. Students are taken for field visit to historical monuments and other places relevant to their particular subject(s) so that they can have a clear impression of what they read in text books. Play-reading and enacting in classrooms is resorted to by the department of English as an effective means of transaction of the U.G. curriculum in English literature.

4. Inter-disciplinary programmes started :

No new inter-disciplinary programme has been started in 2010-11 session.

5. Examination reforms implemented :

The College has received financial assistance amounting to Rs 11, 671/- from the U.G.C. for examination reforms under XIth Plan allocation. Such reforms will be implemented soon within the guidelines prescribed by the U.G.C. and in accordance with the rules of the affiliating University.

6. Candidates qualified : NET/SLET/GATE etc.

This is not applicable as the college offers undergraduate courses only.

7. Initiative towards faculty development programme :

One full-time teacher of the Department of Sociology, Ms. Samarpita Ghosh Ray has been awarded Teacher Fellowship for completing Ph.D. under the college Faculty Development Programme of the U.G.C. vide order no. F.TF.WC2-024-01/10-1(ERO)

dated 17.02.2011 of the Joint Secretary, U.G.C.-ERO. She has been released from the College for pursuing doctoral research under the said programme, w.e.f. 29.03.2011 for a period of two years.

8. Total number of seminars / workshops conducted: 10 departmental Seminars / Workshops have been organised in 2010-11.

Topic	Title of Seminar / Workshop	Date
1.	Adhunik Projuktir Yuge Matri Bhasar Gurutto / Adhunik Takniqi Ke Yug Me Matri Bhasa Ka Mahatwa.	25.02.2011
2.	Indian Economy : Some major issues and concerns.	05.03.2011
3.	Professional Communication	11.04.2011
4.	Documentary Film making	04.02.2011
5.	Fashion Designing and Illustration	23.08.2010
6.	Intellectual Property Rights	15.01.2011
7.	Colour Matching	24.07.2010
8.	Special Machines	22.01.2011
9.	Fashion Forecast	15.03.2011
10.	Screen Printing	28.08.2010

9. Research projects

a) Newly implemented : One

“Economic and Environmental Impact of Tourism in India : with special reference to Eastern Region”

- Undertaken by Dr. Sonali Banerjee (Jash) of the Department of Economics;
- Funded by the University Grants Commission;

b) Completed : One (Project Report yet to be submitted)

A Minor Research Project entitled “Bhoomandalikrit Bharat Mein Kisan Samasya: Vishesh Sandrabh Hindi Katha Sahitya”

- Undertaken by Dr. Pushpa Tiwary of the Department of Hindi;
- Funded by the University Grants Commission.

10. Patents generated, if any : None

11. New collaborative research programmes : None

12. Research grants received from various agencies :

Rs.1,31,000/- has been sanctioned by the U.G.C. out of which Rs. 87,750/- has been received by the college vide U.G.C.-ERO letter dated 21<sup>st</sup> October, 2010 for the Minor Research Project entitled “Economic and Environmental Impacts of Tourism in India : with special reference to Eastern Region” undertaken by Dr. Sonali Banerjee (Jash).

13. Details of research scholars : Not applicable

14. Citation index of faculty members and impact factor : None

15. Honors / Awards to the faculty : No Honours / Awards have been received by the faculty during 2010-11.

16. Internal resources generated : Rs. 63,10,921/-

17. Details of departments getting SAP, COSIST (ASSIST) / DST.FIST, etc. assistance / recognition. : None

18. Community services.

The NSS Unit of the College organized visits to a slum in the neighbourhood and extended the following services to the inhabitants therein –

- i) Creating awareness about AIDS and HIV – 17<sup>th</sup> & 18<sup>th</sup> January, 2011.
- ii) Holding a drawing competition for the slum children – 18<sup>th</sup> January, 2011.
- iii) Teaching the slum children nursery rhymes, songs and dance – 20<sup>th</sup> and 21<sup>st</sup> January, 2011.
- iv) Organizing a visit to the college for the slum children and their parents and holding a cultural show with participation of the slum children and the college students – 22<sup>nd</sup> January, 2011.
- v) Distribution of mosquito nets – 19<sup>th</sup> April, 2011.

The NSS Unit of the college also organized the following programmes

- i) Election awareness Rally – “Aapki Vote Aapki Taquaat” – rally jointly organized with Zee Television Network on 20<sup>th</sup> April, 2011.
- ii) Members of NSS Unit of the college participated in Election awareness Rally – “Aapki Vote Aapki Taquaat” organized by the NSS Cell, Calcutta University on 21<sup>st</sup> April, 2011.
- iii) Lecture session on AIDS & HIV was held on 18<sup>th</sup> January, 2011 to create awareness about the dangers and consequences of the dreaded disease

among students. Smt. Debkalpa Basu Das and Smt. Rituparna Bhattacharya from AGAMI, a social welfare group spoke on the issue.

- iv) Lecture session on Adolescent Health Care was held on 18<sup>th</sup> January, 2011 in which Dr. Subrata Sarkar, Principal, College of Nursing, R.G. Kar Medical College, Kolkata addressed the students and teachers.
- v) Yoga workshop was organized on 19<sup>th</sup> January, 2011 in which Ms. Anindita Sen, Programme Officer, NSS Unit of the college demonstrated Yoga exercises to the teachers and students.

19. Teachers and officers newly recruited :

Nature of appointment	No. of teachers	No. of office staff
Substantive post (Govt. Pay)	-	01 (Typist)
Part time (Govt. Pay)	05	-
Guest Teacher (College Pay)	07	-

On Govt. Pay

Mr. Amit Sircar has been appointed as Typist vide G.O. no. 1139-UGC/5A-288 UGC-09 dt. 29/06/2011 of Directorate of Higher Education, Government of West Bengal.

Approval for engagement of 05 Part-Time teachers has been received vide G.O. No. 519 Edn(CS) dt. 30/06/2011 of the Higher Education Department, Govt. of West Bengal. These teachers (Ms. Atreyee Chakravarti, Ms. Jayita Bose, Ms. Vaswati Banerjee, Ms. Neelufar Khan, Ms. Sreyoshi Ghosh) initially appointed on college pay, shall henceforth be on Government pay with incremental benefits admissible upto the age of 60 years.

20. Teaching – Non-teaching staff ratio : 27 : 19

(Full-time teacher on Govt. Pay – 17 nos., Full-time teacher on college pay – 08 nos., Part-time teacher on Govt. Pay – 05 nos., Guest teacher – 07 nos.).

(05 Part-time teachers has been taken as equivalent to 02 Full-time teachers), Guest teachers have not been considered for calculating the teaching-non-teaching staff ratio.

21. Improvements in the library services :

The improvements made in Library Services during 2010-11 are :

- i) A separate section of “New Additions” has been made for Fictional books to inculcate reading habit among the students.
- ii) A separate section for Reference Tools has been made where tools like Encyclopedia Britannica, Collins Encyclopedia, Encyclopedia of Social Science, Encyclopedia on Indian Literature, All Volumes on History by Winston S Churchill, etc are arranged and displayed for ready reference by the users.
- iii) New books have been purchased (details in serial no. 22).
- iv) A book exhibition-cum-sale was organized in college premises on 24<sup>th</sup> and 25<sup>th</sup> February, 2011 – eight renowned publishers and book sellers participated.

22. New books / journals subscribed and their cost :

The library received books worth Rs. 1,98,322/- (Rupees one lakh ninety eight thousand three hundred twenty two) only purchased by the departments of English, Education, Geography, Political Science, Sociology, History, Economics, Philosophy, Communicative English, Journalism and Mass Communication and Fashion and Apparel Design, during the year. Subscription forms have been sent to publishers for delivery of the following journals – Artha Vijnana, Contribution to Sociology, Down to Earth, Economic and Political Weekly, Indian Economic and Social History Review and Vagarth.

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback :

There is assessment of teachers by 3<sup>rd</sup> year students in all the courses offered by the college through the system of students filling up structured questionnaires designed for the purpose.

Teachers take note of such assessments for overcoming weaknesses (if any) and for building on their strengths.

24. Unit cost of education :

(a) including the salary component = Rs. ~~13,309.00~~

(b) excluding the salary component = Rs. ~~9341.00~~

This is calculated on the basis of Accounts (yet to be audited) for the year ended 31.03.2011.

25. Computerization of administration and the process of admissions and examination results, issue of certificates :

The college office is computerized in all its operations including administrative and academic work. Computers are regularly maintained and upgraded as and when required for administrative and academic purposes. The Merit lists/ of candidates selected for admission have been uploaded on the college website within the stipulated time as directed by the Directorate of Higher Education, Government of West Bengal and the affiliating University. *pl. delete*

The Merit Lists of candidates selected for admission to B.A./B.Sc./ B.FAD (1<sup>st</sup> year) have been uploaded on the college website within the stipulated time as directed by the Higher Education Department, Government of West Bengal as well as by the affiliating university.

26. Increase in the infrastructural facilities ;

- i) Installation of computers for the departments of English, Education, History, Hindi and Bengali, Political Science and Sociology by utilizing U.G.C. funds received under “Additional Assistance to Colleges” scheme during 2010-11
- ii) Installation of white chalk-less boards in all class rooms by utilizing U.G.C. funds received under “Additional Assistance to Colleges” scheme during 2010-11

27. Technology up-gradation :

The following equipments based on latest technology have been procured by utilizing the U.G.C. funds received under “Additional Assistance to Colleges” scheme during 2010-11.

- i) Purchase of computer-cum-projector (KYAN) worth Rs. 1 lakh as an effective teaching-learning aid in class rooms.
- ii) Purchase of document camera worth Rs. 51,459/- as an effective teaching-learning aid.

28. Computer and internet access and training to teachers and students :

Teachers and students of the college have good access to computers and internet. Most of the teachers are well acquainted with use of computer and internet. For all students, the college jointly with Webel Informatics Ltd. offers a diploma course on PC application which includes fundamental operating systems, Microsoft office and business tool, Internet, C programming language. This course upgrades beginners to a techno-friendly enterprise environment.

29. Financial aid to students :

Freeships amounting to a total of Rs. 21,315/- have been given to five students (one from 3<sup>rd</sup> year, two from 2<sup>nd</sup> year and two from 1<sup>st</sup> year) during 2010-11.

30. Support from the Alumni Association and its Activities :

- a) Rani Birla Girls' College Alumni Association awarded The 'Highest Achiever Academic Medal' for achieving the highest aggregate among students of the college at the B.A. (Hons) final examination, 2010 of the University of Calcutta. The Alumni Association has been awarding this medal at the annual prize distribution ceremony of the college every year since 2006.
- b) Rani Birla Girls' College Alumni Association organized a throw ball match between the alumni and the present students in March, 2011.
- c) Rani Birla Girls' College Alumni Association organized 'Best Of Luck Party' for the students appearing at the B.A. final examination of the University of Calcutta in March, 2011.
- d) The Alumni Association undertook the task of beautification of the college lawn and presented the college with two saplings to commemorate the Golden Jubilee year of establishment of the College.

31. Support from the Parent-Teacher Association and its Activities :

The Parent-Teacher Association has not yet been formally established in the college. However, parents meet teachers regularly as the parent-teacher meetings are held in each session.

32. Health services :

An awareness programme on Thalassaemia followed by Thalassaemia test was organized by the college in association with the Rotary Club of Calcutta West on

March, 28<sup>th</sup> and 30<sup>th</sup>, 2011. A large number of students underwent blood test to ascertain whether they were Thalassemia carriers or not.

### 33. Performance in sports activities :

- (i) The Annual Sports was held on 4<sup>th</sup> February, 2011. Students, teachers and the non-teaching staff participated enthusiastically in the Throwing and Running events. Throwball and Badminton matches were also organized.
- (ii) The students (Priya Dasgupta, Saida Rahman, Sarita Upadhyay, Ayesha Firdaus, Maria Sabah, Hena Parveen, Sadma Begum) participated at the XIIth Inter Non-Govt. Athletic and Football Championship (Kolkata South District) held on 11<sup>th</sup> February, 2011 at Rabindra Sarobar Stadium, hosted by Charuchandra College. The events in which our students participated were – 100,200,400 meter Races, Long Jump, Shotput and Discus Throw.

### 34. Incentives to outstanding sportspersons :

There was no outstanding sportsperson among students of the college during 2010-11.

### 35. Student achievements and awards :

- Anjum Parveen of B.A. (Communicative English) 1<sup>st</sup> year ranked among the top eight finalists at the Fresh Face contest, 2010 organised by the Times of India for the undergraduate students of the Colleges in Kolkata on ~~27-08-2010~~. *during Aug-Sep.2010*
- Sayantani Biswas and Debopriya Dutta of B.A. (English) 1<sup>st</sup> year presented a paper on “Altering Educational Perspectives : Tagore today” at a seminar organized by Jadavpur University to commemorate the 150<sup>th</sup> birth anniversary of Tagore. They received certificates and gift voucher for buying books worth Rs.500/-.

### 36. Activities of the Guidance and Counselling Cell :

The focus has been on Career Counselling. Ms. Anindita Sen has been appointed as full-time contractual teacher on college pay and has been given the charge of running the Career Counselling Cell. Campus interview has been arranged by this Cell for the final year students of Communicative English on 30.07.2010. Excel Infocom Pvt. Ltd., conducted the interview for the post of English teacher for their training centres in Kolkata.

The Career Counselling Cell also arranged for interview of final year students (those interested for placement) by Tata Consultancy Services in March, 2011.

The Department of Fashion and Apparel Design has also provided effective guidance to the first outgoing batch of students for career opportunity in industry by maintaining linkages with various institutions and industry (details given in serial no. 37).

### 37. Placement services provided to students :

Final year students of Communicative English faced campus interview by Excel Infocom Pvt. Ltd. for placement as English faculty in their training centres in Kolkata. Swarnali Dutta was selected at this interview held on 30.07.2010.

Five students (Gunjan Mathur, Devika Pradhan, Divya Katyal, Saswati Banerjee and Tapolabdha Banerjee) were sent for interview at Calcutta University campus in March, 2011 for placement in Tata Consultancy Services. Tapolabdha Banerjee was selected for placement at TCS, Mumbai.

All students who graduated as Bachelor of Fashion and Apparel Design from the College in 2010-11 have been appropriately placed in textile industry (details given below) through the efforts of the department.

Name of Student	Company in which placed	Designation
Alisha Chowdhury*	Nitya Garments	Junior Merchandiser
Rakaa Roy Chowdhury*	Nitya Garments	Assistant Designer
Moumita Das	Mansha Modi's	Assistant Designer
Sona Roy	K.K. Baniya	Freelance Designer
Deeparnjali Biswas	Rajlakshmi Cotton Mills	QC Supervisor
Sweta Sarkar*	Rajlakshmi Cotton Mills	Junior Merchandiser
Preeti Serohia*	Rajlakshmi Cotton Mills	Junior Merchandiser

\* Note : These students, however, have opted for higher studies in the field of Fashion and Apparel Design. Therefore, they have not joined the companies as mentioned above.

#### 38. Development programmes for non-teaching staff :

No specific programme for non-teaching staff could be organized in the college during 2010-11.

#### 39. Best practices of the institution :

Some of the best practices adopted during 2010-11 towards quality assurance and quality enhancement within the existing academic and administrative systems are stated below –

1. **Encouragement of research activities of teachers** – the faculty undertake Minor Research Projects funded by the U.G.C., post doctoral programmes, or Teacher Fellowship under Faculty Development Programme of the U.G.C. (the details are given under relevant serial nos. of Part – B of this report).
2. **Evaluation of students' academic performance** - Regular Class Tests, Tutorials, Mid Term and Selection Tests are held for continuous assessment of students in order to prepare them for their respective university examinations.

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3. **Remedial classes for slow learners** - The faculty provides special guidance to the slow learners by conducting remedial classes as and when required. A total number of 54 remedial classes have been taken during 2010-11.
4. **Special guidance for advanced learners** – The faculty motivates and guides the advanced learners for ~~advanced learning in their respective fields by~~ presenting papers at departmental seminars or in the college academic journal “Mind Space”. Two students have jointly presented a paper at a seminar held in Jadavpur University <sup>on</sup> ~~in~~ 27<sup>th</sup> September, 2010 (details given in serial no. 35). A paper entitled “India in the post-Reforms period” co-authored by two students with a member of the faculty has been published in “Mind Space” ~~Vol 2 No. 4.~~ *during 2010-11.*
5. **Career Counselling and Placement Services** – The college has made some progress with respect to Career Counselling and Placement Services to students during 2010-11 (the details are given in serial nos. 36 & 37). More comprehensive measures in this direction have been planned for 2011-12.

40. Linkages developed with National / International, academic / research bodies

- The Department of Fashion and Apparel Design of the College has developed linkages with the Institute of Jute Technology, Apparel Training and Design Center, National Institute of Fashion Technology, National Techno Institute, International Institute of Fashion Design and Pearl Academy of Fashion. Guest faculty from some of these institutions are invited to the <sup>d</sup>Department for delivering lectures on specialized topics included in the undergraduate syllabus of Fashion and Apparel Design.
- The college has established a linkage with the District Family Welfare Bureau, Govt. of West Bengal for “Save The Girl Child” programme.
- The college has collaborated with Goenka College of Commerce and Business Administration, Kolkata for organizing a national seminar in Hindi with financial assistance from the U.G.C. (proposal submitted in June, 2011, sanctioned in September, 2011).

- The college has also collaborated with the Institute of Civil Service Aspirants, Salt Lake, Kolkata for the interdisciplinary seminar “Interrogating Globalisation and the Changing Face of India” to be organized with financial assistance from the U.G.C. (proposal submitted in March, 2011, sanctioned in September, 2011).

41. Any other relevant information :

Rani Birla Girls' College has completed fifty years in July, 2011. The inauguration of Golden Jubilee celebration took place on 15.12.2010. The inaugural programme was graced by the presence of Hon'ble Minister, Higher Education, Govt. of West Bengal, the Registrar, Calcutta University and other dignitaries. A cultural programme was organized on the occasion in which students and teachers participated. The college premises was the venue for this programme organized solely with the talent of its own students and staff.

**Part C : Detail the plans of the institution for the next year.**

The departments have submitted the proposed plan of departmental activities during 2011-12 to the IQAC cell in the proforma provided for the purpose by the cell. All the 12 departments of the college will hold departmental seminars (at least one per department) during 2011-12 by utilizing the funds allocated for the purpose in the annual budget of the college (Rs. 2000/- per department).

An interdisciplinary national level seminar on “Dr. Ramvilas Sharma : Srijan - Samvad” will be organized by the college in February, 2012 in collaboration with the Goenka College of Commerce and Business Administration, Kolkata. The U.G.C. has sanctioned Rs.93,750/- for the seminar.

An interdisciplinary state level seminar “Interrogating Globalization And The Changing Face Of India” will be organized by the college in March, 2012 in

collaboration with the Institute of Civil Service Aspirants, Salt Lake, Kolkata. The U.G.C. has sanctioned Rs. 60,000/- for this seminar.

A workshop on the U.G. syllabus on Education Honours will be organized by the college in December, 2011 in collaboration with the Department of Education, Calcutta University. The U.G.C. has sanctioned Rs. 37,500/- for the same.

Automation of library services using SOUL software will be completed during 2011-12. Plans for expansion of reading room capacity for students in the college library will be implemented during the year.

The Career Counselling cell has planned to introduce Preparatory Training for Govt. Service Entry Level Examinations for final year students by utilizing U.G.C. funds sanctioned for this purpose. Counselling of students for career opportunities through one-to-one interaction with professional counsellors have also been planned for final year students during 2011-12.

The NSS unit of the college has planned various programmes to be organized during Youth Week in January, 2012. These programmes will include awareness camps on various social and health related issues as well as outreach programmes for serving the less privileged neighbourhood community in slums.

The Gender Sensitization and Awareness Against Sexual Harassment Cell of the college has planned to undertake extension activity in association with NGOs working on poor, homeless and mentally ill women in the streets of Kolkata.

Development programmes for the staff will be organized during 2011-12. A basic computer training course for Group -D employees of the college has been planned during the summer recess in 2012. Workshops on Organizational Behavior will be held during 2011-12. The non-teaching staff will be encouraged to participate in U.G.C. sponsored workshops organized by other colleges during the year.

*[Sonal Banerjee (Jash)]*

*(Sunetra Sinha)*

*Name & Signature of the Coordinator, IQAC*

*Name & Signature of the Chairperson, IQAC*

The ICT infrastructure will be further strengthened during 2010-11. For this purpose, a project proposal has been submitted to the U.G.C. under 'Additional Assistance to Colleges' scheme.

Automation of library services using SOUL software is sought to be completed during 2009-10. Efforts will be made to expand the capacity of the reading room for students in the college library.

Efforts will be made to provide placement services to students through the Career Counseling Cell.

The National Service Scheme (NSS) has been introduced in December, 2009 and Rani Birla Girls' College Unit of NSS has planned several outreach programmes for serving the less privileged neighbourhood community through special camps in slums.

The Gender Sensitization and Awareness Against Sexual Harassment Cell of the College has undertaken a project funded by the District Family Welfare Bureau, Government of West Bengal, under 'Save the Girl Child' Programme. This cell has planned to hold seminars / workshops for creating awareness on this sensitive social issue and also introduce Karate training for self defence of the students of this college.

Development programmes for teaching and non-teaching staff of the college will be organized during 2010-11.

*Sonali Banerjee (Jash)*  
12.10.10.  
(SONALI BANERJEE (JASH))

Name & Signature of the Coordinator, IQAC

*Sunetra Sinha*  
12/10/10  
(SUNETRA SINHA)

Name & Signature of the Chairperson, IQAC

**Principal**  
**Rani Birla Girls' College**  
**38, Shankarpore Barani**  
**Kolkata-700017**