

RANI BIRLA GIRLS' COLLEGE

38, Shakespeare Sarani,
Kolkata 700017

NOTICE

Dated: 23/04/22

A meeting of the IQAC will be held on 30.04.2022. All external and internal members of the IQAC Rani Birla Girls College are requested to attend the meeting to be held on 30/04/22 in TIC'S office at 12noon.

AGENDA

- To report and confirm the Minutes of the Internal IQAC meetings held on 7/10/21 and 23/03/22
- To discuss the AQAR-2019-2020 current status.
- To discuss the AQAR 2020-2021 current status.
- To discuss whether College will go for assessment through NAAC /PAC
- To co-opt student and parent representative in IQAC
- To discuss renovation of building and minimum adequate facilities to students, teaching and non-teaching staff.
- To discuss the implementation of welfare scheme for students, teaching and non-teaching staff.
- To discuss the possibility of incentive to Teaching staff for completing Ph.D (as one of the criteria in AQAR).
- To discuss workshop and Course to be sponsored by the College.(as one of the criteria in AQAR)
- To discuss the formation of Equal Opportunity Cell.
- To discuss the possibility of MOU with NGO.(as one of the criteria in AQAR)
- To discuss the arrangement for Certificate of Participation for all events and activities performed by students of the College.
- To discuss the upgradation of College website to Dynamic website.(requirement and recommendation of UGC)
- To discuss the purchase of a laptop to be dedicated for IQAC work.
- To report the proceedings of CAS Committee held on 26.04.2022.
- Miscellaneous.

Dr.Priti Ghatani,
IQAC (Coordinator)
Rani Birla Girls College

College

Coordinator
IQAC
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38, Shakespeare Sarani
Kolkata-700 017

Rani Birla Girls

Dr.Nandita Chaudhuri

TIC,
Teacher-In-Charge
Rani Birla Girls' College
38, Shakespeare Sarani
Kolkata-17

Members Present in IQAC Meeting
held on 30/4/22

1. Dhruvmani 30/4/22 TIC.
2. Dhruvmani 30.4.22
3. Anshu 30/4/22.
4. Anjali Vramenich 30/04/22
5. Namrati Saha 30/4/22.
6. Seblina Palit 30/4/22
7. Musiraha Rahaman 30/04/22
8. Tyoti J. can 30/4/22
9. Anurag Dasgupta 30.4.22
10. Sushmita Das 30.4.2022
11. Manoj Das 30.4.22
12. Anup 30/04/2022
13. Rafiq Khan 30.4.22
14. Anish IQAC Coordinator 30/4/22

Minutes of the IQAC meeting held on 30/4/22

The first meeting with internal and external IQAC members was held in the college Auditorium and chaired by TIC Dr. Nandita Choudhouri.

Agenda discussed:

Item no 1. Confirmation of minutes: Minutes of the Internal IQAC meeting held on 7.10.21 and 23.3.22 were read out and confirmed.

Item no 2. Status of AQAR 2019-2020: Regarding the status of AQAR 2019-2020, the IQAC Coordinator, Dr Ghatani, reported backlog of AQAR 2019-2020. The required data to be collected through google form and with collective cooperation and coordination of all staff will try to upload by 15th May22.

Item no .Status of AQAR 2020-2021: Coordinator suggested collecting data simultaneously with 2019-2020 and starting the process of uploading immediately as the complete previous one. Members will try to uploaded both pending AQAR within the deadline of 15 May 22.

Item no 4.Assessment through NAAC/PAC: Dr. Ghatani requested External member Dr. Pratip Choudhouri (Ex DPI) for his expertise opinion. He read out certain recommendation made by the previous NAAC peer team.

Recommendation:

1. Second Campus for expansion
2. No viable and value added course for job.
3. Faculty should be encouraged in research project and contribute in peer review journals.
4. Library should be digitalized.
5. Efforts at mobilization of available resources.
6. Improvement of sports facilities.
7. MOU'S should be concluded with institution and social organization.
8. Washroom for students should be increased.
9. ALUMNI activities should be encouraged.
10. Infrastructure development is necessity.

Considering these lag areas will require time and effort to be effectively addressed. He further suggested that the litigation issues regarding the college premise need to be resolved prior to NAAC assessment. As per the discussion College seems ready for NAAC provided the renovation of college is completed before the assessment. Infrastructure at present seems to be the hindrance.

Item no 5.Co-opt student and parent representative in IQAC: Student representative, Rafia Khan Sem VI and after she complete her end semester exam ^{SARJAN} from Sem III will be student representative.

Parent representative:

Item no 6. Renovation of building and minimum adequate facilities for students, teaching and non teaching staff: Dr.Ghatani reported the lack of basic facilities such as fans, water cooler and water